



GRACE ARMS OF ANTIOCH

*Grace Arm's resources extend like a TREE BRANCH
that is firmly rooted in the community we serve*

PRESENTS

ANNUAL JUNETEENTH CELEBRATION OF FREEDOM

Saturday June 15th, 2024 - 11:00 a.m. - 6:00 p.m.
3415 Oakley Road, Antioch, CA (Set-up time 9:30 a.m. – 11:00 a.m.)
An event with live music, food, raffles, local speakers, live performances, and vendors

Sponsor/Vendor Invitation

Dear Business/Organization,

Grace Arms of Antioch is committed to unifying and strengthening our community by creating quality experiences and opportunities for all residents. We invite you to join us on **JUNE 15TH** for the **JUNETEENTH CELEBRATION OF FREEDOM for African Americans**. The event will take place at **3415 OAKLEY ROAD, ANTIOCH, CA 94509** between the hours of **11:00 a.m. - 6:00 p.m.**

The purpose of this event is to inform, educate and unify the community of Antioch through music, entertainment and community engagement, **and your participation is key to the success of the Celebration!** By participating in this event as a Vendor/Exhibitor, you will have the opportunity to connect with the community and to personally invite community members to your place of business or organization; and present a message of communal respect between Antioch's businesses and organizations and the community which we serve.

As a Vendor/Exhibitor, we would like for your business/organization to provide all event attendees with information about you, small incentives or discounts that encourage them to visit your business organization, informational flyers/pamphlets that provide resources to educational, outreach and/or support service, and anything that you deem beneficial to our attendees. Attached you will find the **Vendor Registration Form** as well as the **Vendor Rules and Conditions for Participation**. **Booth space for Profit businesses is \$200.00 and Nonprofit businesses is \$125.00. Vendors will be provided with a 6 - foot table and two chairs; but must supply their own canopy or tent. Fees can be paid through Square or on the Grace Arms Website: <https://www.gracearmsofantioch.org/juneteenth> or call Grace Arms Admin office (925-522-2017) and place your order. Make checks payable to Grace Arms of Antioch.**

Thank you for considering our invitation. We look forward to your participation. **Please complete the form below and return it and fees by May 30, 2024**. If you have any questions, call: **925-522-2017** or email: **webmaster@gbfofantioch.org**

Sincerely,
 Grace Arms JuneTeenth Committee

VENDOR FORM

Event Details:

Name of Event: JUNETEENTH CELEBRATION OF FREEDOM - 2024

Date: June 15th, 2024 **Location:** 3415 Oakley Road, Antioch, CA (on the grounds of Grace Bible Fellowship of Antioch, CA)

Purpose of Event: IS TO INFORM, EDUCATE AND UNIFY THE COMMUNITY OF ANTIOCH THROUGH MUSIC, ENTERTAINMENT AND COMMUNITY ENGAGEMENT.

Sponsor/Vendor/Exhibitor Information:

Name: _____

Name of Business/Organization: _____

Type of Business: _____

Check One: Profit - \$200.00 or Nonprofit - \$125.00, Other - \$_____. **Booth space = one 6 ft. table and 2 chairs. Vendors must provide their own canopy or tent. Please pay .** Fees can be paid through Pay Pal on the Grace Arms Website: <https://www.gracearmsofantioch.org/juneteenth> or call Grace Arms Admin office (925-522-2017) and place your order. Make checks payable to Grace Arms of Antioch.

Type of product (s) or service: _____

Address: _____

Contact Number: _____ **Email:** _____

Yes! I am interested in participating in the event. .

Signature _____ **Date** _____

Event Coordinator Information:

Vendor Rules/Regulations

- Vendor/exhibitor will begin **setup by 9:30 am and must end by 11:00 a.m.**
- Vendors/ exhibitors **must remain open and staffed** between **11:00 a.m. - 5:00 p.m.**
- Vendors/exhibitors must **provide their own relief staff.**
- Vendors/exhibitors are required to supply their own dollies, carts and labor for set-up and takedown.
- Vendors/exhibitors display area must be kept clean and tidy. **Excess materials, boxes, and trash must be kept out of sight.**
- Vendors/exhibitors must secure their own displays. Grace Arms of Antioch or Grace Bible Fellowship of Antioch **are not responsible for any loss or theft of equipment or property.**
- **Vendors/exhibitors utilizing helium and/or propane tanks must secure, maintain and use equipment in compliance with the Contra Costa County Fire Protection District regulations.**
- **Vendors/exhibitors providing food and/or drinks must be in compliance with Contra Costa County Environmental Health Department. Please forward a copy of your Permit/Certificate from the Health Department with your application.**
- **All food vendors/exhibitors are responsible for obtaining Contra Costa County Fire Protection District required permits; and for payment of all applicable taxes. Please forward a copy of your Permit (s) with your application.**
- All vendors/exhibitors are responsible for **providing their own petty cash and change.**
- **Safety shall be of primary concern in all areas. Exhibitor should make sure that their displays do not present tripping or injury hazards. Food vendors shall use diligent care in all their operations.**
- All samples, products, food items, and displayed merchandise must be distributed from inside the display booth or at the display table as customers approach. **“Wandering solicitation” is not allowed.**
- **Grace Arms of Antioch and Grace Bible Fellowship of Antioch are not responsible for vendor/exhibitors' property loss or damage due to theft, vandalism, or Acts of God.**
- Parking is located on the grounds of Grace Bible Fellowship of Antioch. You will be directed to a designated area for loading **and unloading; and event logistics.**
- **No electricity access will be provided.**

I have read and understand the Vendor Rules and Regulations portion and will abide by them.

Signature _____ Date _____