But I have trusted in Your mercy; My heart shall rejoice in Your salvation.

Blessed are those who mourn for they shall be comforted.

Kirkland A. Smith, Senior Pastor
Administration Office: 3415 Oakley Road
Antioch, CA 94509
Phone: (925) 522-2017
Fax (925) 522-2021
Website: www.gbfofantioch.org
Grace Bible Fellowship of Antioch would like to thank you for allowing us to participate in the services of your dearly beloved. Our prayers is that our participation in the services for your family member was fulfilling, and in some small way we were able to help lift your hands up (Exodus 17:12), so that you could experience victory in your time of distress!

We will continue to keep your family in our prayers, and if ever in our area again, you are more than welcome to come worship with us on Sunday mornings (8:00 a.m. and 11:30 a.m.). You also can keep in touch via our website, gbfosantioch.org.

May God bless you, keep you, and comfort you is my prayer.

Sincerely,
Kirkland A. Smith
Senior Pastor, Grace Bible Fellowship of Antioch
OVERVIEW

WHEN A LOVED ONE PASSES

It is first important that you understand that our thoughts and prayers go out to you in this time of sorrow and grief. Your church wants to be there for you to minister to your needs and bring comfort to your heart. Grace Bible Fellowship of Antioch is available to counsel and minister to you and your loved ones during this time of family transition. Please let us know any specific ways we can be of assistance to you.

“Blessed be the God and Father of our Lord Jesus Christ, the Father of mercies and God of all comfort, who comforts us in all our tribulation, that we may be able to comfort those who are in any trouble, with the comfort with which we ourselves are comforted by God.” 2 Corinthians 1:3-4 (NKJV)

The Senior Pastor, Ministers, Deacons, Ministry Leaders, and the Members of GBF shall be sympathetic and sensitive to the needs of families in bereavement. Condolences shall be extended to each family with our sincere regard and meals will be provided whenever possible. We recommend services to be planned in a manner that will console, comfort and preserve the dignity of the family. Any suggestion from the family will be greatly appreciated.

Our three point goal in assisting the family plan their funeral/homegoing service is to: 1. Honor and praise our Lord and Savior Jesus Christ, 2. Cherish the life and legacy of the deceased and 3. Bring strength and comfort to the surviving family.

There first must be clear communication in the distinction between Funeral and Homegoing. A Funeral is a service for a deceased person who had never accepted Jesus Christ as their Lord and Savior. A Homegoing on the other hand is the service that is held for the individual who had made Jesus Christ their personal Lord and Savior. This is not just a service; but a celebration of life! In the case of a funeral needing to be held at GBF, contact the church office at 925-522-2017 to make arrangements for the services as soon as possible.

In the Case of the death of a family member and the service is being held at another church, but the repast is held at GBF, please contact the church office to make arrangements for specific fellowship needs.

This Funeral/Homegoing Celebration Handbook has been put together to assist you with the practical aspects of dealing with your grief as well as to serve as GBF Statements of Practice and Funeral/Homegoing Policies as follows:
OVERVIEW cont’d

STATEMENTS OF PRACTICE
The central doctrine of the Christian faith is the bodily resurrection of Jesus Christ and the future resurrection of all believers (1 Thessalonians 4:15-17). Christians affirm their common faith in their attitude toward death and in their witness during the approach and final experience with death. The reality of death, with all of its attendant sorrow and sense of loss, must be anticipated for us all, and therefore, there must be created the kind of healthy state of mind and spirit that allows Christians to live their faith well in this critical area of human existence. Christians should seek to make the occasion of death a time in which they reaffirm with joy the hope of the gospel and believe that God can work all things together for good; Romans 8:28.

1. **ANTICIPATING THE EVENT**

   Christians recognize with all persons both the inevitability and the emotional strain of the event of death. None of us knows when death may come, and it is difficult to plan or act wisely under emotional stress. It is recommended, therefore, that each family make a calm appraisal of intents and wishes before death is imminent. Though this is something we would rather not talk about; it’s something we really need to talk about. The ministers are available for counseling if such help is needed. It is useful to prepare a Living Trust, Will or a document of agreement in advance given specifies and directives from the dearly departed. This document should be kept in a place where it will be readily available to the surviving family members.

2. **THE EVENT OF DEATH**

   No one should be forced to face the event of death alone. When death is unexpected, it is an even more debilitating experience. The Christian community is a sustaining and uplifting resource (Romans 12:15). Before anything else is done, the church leadership strongly urges that one of the ministers be notified. The ministers stand ready to assist the family with the details which need to be attended to. The ministers will also notify the appropriate people in the church congregation of the death and the funeral arrangements.

3. **WHERE THE FUNERAL/HOMEGOING SERVICES WILL BE HELD**

   Although funeral/homegoing or memorial services (a service where the body is not present) may be held in funeral homes, the best place for conducting a service upon the death of a church member is in the sanctuary of the church to which he or she belonged.

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Special Remarks
Video Presentation (optional)  TBD
Song  Musician/Soloist
Eulogy  Pastor
Prayer  Pastor
Final View  Pastor
Final Remarks  Mortuary Staff
Benediction  Pastor
Honorary Pallbearers
  First Last Name  First Last Name
  First Last Name  First Last Name
  First Last Name  First Last Name
Active Pallbearers
  First Last Name  First Last Name
  First Last Name  First Last Name
  First Last Name  First Last Name
Family Acknowledgement

---

BEREAVEMENT CHECKLIST

Family Name:________________________________________________
Address:____________________________________________________
Cell #:________________ Email:________________________________
Member in Good Standing :_____ or Non-Member:_____
Family Contact Person:________________________________________

Continued on next page
COLLECTION OF FACILITY USAGE FEES

Here at GBF, it is our desire for the events surrounding the funeral/homegoing service to proceed in a respectful and orderly manner; therefore, we require that all agreed upon facility fees be paid, in full, three (3) business days prior to the actual event. The acceptable ways of fulfilling this requirement are as follows:

♦ Cash (large bills only)
♦ Money Order
♦ Check/Cashier’s Check (Min 5 business days prior)
♦ Credit Card (through administrative offices: 3415 Oakley Rd., Antioch, CA 94509)

Failure to abide by this policy requirement, in the specified time and method described above, will be considered a willful cancelation of any verbal or written request/agreement for the use of the facility and services of GBF, therefore, this failure will also be an indication that services are to be held elsewhere and no further notice will be required.

GBF will not be held responsible for any damages of any kind, including but not limited to, whether they are perceived, actual, emotional, expressed or non-expressed and known or unknown, incurred by the family for failing to adhering to the aforementioned GBF Policies.

“For God is not the author of confusion but of peace, as in all the churches of the saints. Let all things be done decently and in order.” 1 Corinthians 14:33 & 14:40

At such times of loss, all may be reminded by even the place of service of what our hope and assurance are in Jesus Christ. Therefore, all members of GBF are encouraged to use the church building for funeral services, and its sanctuary is offered for the funeral/memorial services of Christians whose membership in the church was active; even if having relocated regions.

There can be alternative methods for the conducting of services at the time of death. These could include a private graveside service for family members as soon after death as possible and/or a public service of worship (memorial service) conducted at the church or another designated location at a later date.

The pastor or his designee will be happy to meet with the family to plan any funeral/homegoing, memorial worship arrangements or, if it is the desire of the family, he will develop the funeral/memorial program for you.

4. THE CHRISTIAN FUNERAL

a. In the case of any schedule conflict, GBF leadership grants priority for the use of the church building to funeral/homegoing memorial services with the exception of regular worship services and preplanned and announced events (may always be an exception to the rule). The GBF leadership likewise grants priority for the time of the staff of the church to implement the service.

a. The service is to be a simple, dignified witness to the hope we have in Jesus Christ. All music and readings should be in keeping with this tone. Special music and hymns which are consistent with the Biblical affirmations of God’s power over death are to be chosen. The ministers are ready to offer suggestions regarding hymns and scripture readings (secular music is strongly discouraged).

a. All outside ministers and speakers must be approved prior to by the Senior Pastor to ensure consistency coming from the pulpit.

d. The service may be held before or after the committal of the body.

TRADITIONAL METHOD (BEFORE THE COMMITTAL):

♦ The family/friends and congregation assemble in the Sanctuary for worship service with the deceased remains present.

♦ After the worship service, there is a processional to the graveside for a brief committal service.

♦ Following the graveside committal service, family/friends and congregation reassemble at the church where a repast meal/refreshments will be held in the fellowship area.

[SAMPLE]

Order of Service for Funeral/Homegoing

<table>
<thead>
<tr>
<th>Officiator</th>
<th>Pastor/Minister</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processional</td>
<td>Music / Song</td>
</tr>
<tr>
<td>Old Testament</td>
<td>Minister / Deacon or Family</td>
</tr>
<tr>
<td>Psalm 23 [SAMPLE]</td>
<td></td>
</tr>
<tr>
<td>New Testament</td>
<td>Minister / Deacon or Family</td>
</tr>
<tr>
<td>John 14:1-6 [SAMPLE]</td>
<td></td>
</tr>
<tr>
<td>Prayer</td>
<td>Minister/Deacon or Family</td>
</tr>
<tr>
<td>Song</td>
<td>Musician/Soloist</td>
</tr>
<tr>
<td>Acknowledgement / Resolutions</td>
<td>TBD</td>
</tr>
</tbody>
</table>
PREFERRED METHOD (AFTER THE COMMITTAL):

- The family would hold a brief graveside committal service for the family and friends first.
- Later, the family/friends and congregation assemble in the Sanctuary for a memorial service of worship.
- Following the worship service a repast meal/refreshments will be held in the fellowship area.

5. SERVICE OPERATION

A. DATE AND TIME OF FUNERALS/HOMEGOING SERVICES
Dates and times for services at GBF are to be arranged in consultation with the church office based on availability and the preferences of the deceased’s family.

B. WHO WILL OFFICIATE; WHO WILL PREACH?
Pastoral ethics require that GBF pastors conduct all funeral/memorial services held at GBF, unless by agreement with another pastor, who is invited to share in the funeral or act on behalf of the pastor of GBF. Any requests for another pastor or lay person to officiate or assist in the service must be pre-approved by GBF’s Senior Pastor. The Senior Pastor will only preach GBF member services, but may be able to officiate if his schedule permits.

C. PASTOR
It is expected that primary arrangements will be made with one of GBF’s ministers. Typically one pastor will officiate at the service, though there are times when it will be appropriate for more than one pastor to participate. Requests for the participation of a guest pastor to assist in the service must be made to the officiating pastor, who, if it is appropriate, will extend an invitation.

6. PASTORAL SERVICES TO MEMBERS OF OTHER CONGREGATIONS

Sometimes pastors are asked to be involved at the funeral/homegoing services of people from other churches. GBF’s policy is that the responsibility and authority for pastoral acts or services rests with the pastor of the congregation where the deceased held membership.

BUILDING USE FEES: (The following fees are for a minimum rental of 4 hours). Any time past 4 hours may be subject to additional fees.

<table>
<thead>
<tr>
<th>Service</th>
<th>Member</th>
<th>Non-Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refundable Security Deposit</td>
<td>200</td>
<td>400</td>
</tr>
<tr>
<td>Sanctuary</td>
<td>400</td>
<td>800</td>
</tr>
<tr>
<td>(Additional hourly rate $150.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kitchen</td>
<td>250</td>
<td>400</td>
</tr>
<tr>
<td>(Additional hourly rate $100.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Multi-Purpose Room</td>
<td>250</td>
<td>400</td>
</tr>
<tr>
<td>(Additional hourly rate $100.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classroom(s) (per room)</td>
<td>25</td>
<td>140</td>
</tr>
<tr>
<td>Sound Technician</td>
<td>150</td>
<td>300</td>
</tr>
<tr>
<td>(Additional hourly rate $75.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Video Technician</td>
<td>150</td>
<td>300</td>
</tr>
<tr>
<td>(Additional hourly rate $75.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Musician</td>
<td>125</td>
<td>200</td>
</tr>
<tr>
<td>Custodial Fee</td>
<td>250</td>
<td>400</td>
</tr>
<tr>
<td>Security Guard(s)</td>
<td>*$50.00</td>
<td>*$50.00</td>
</tr>
<tr>
<td>Clergy (Ministers)</td>
<td>150</td>
<td>250</td>
</tr>
<tr>
<td>**Clergy (Senior Pastor)</td>
<td>0</td>
<td>400</td>
</tr>
</tbody>
</table>

- SECURITY GUARDS Security guards are mandatory while guests are present; $50 per (4) Four Hour(s)/per guard with additional $10 hourly rate. 1–80 people (1 guard), 81–160 people (2–3 guards), 160 or more people (3 or more guards)
- **Pastor Kirkland A. Smith will provide services for weddings and funerals/homegoing services for members only (active members according to GBF’s constitution, completed New Member’s Classes and are members in good standing within the past 12 months).

Deposit: The Rental Deposit is 1/2 down of all fees due to secure your date. The Refundable Deposit will be returned by mail within 15 days of the event if building is left clean and undamaged.
MINISTERIAL SUPERVISOR: The ministerial supervisor will be a minister, in good standing with GBF who will be a liaison to any Non-GBF officiating minister, the funeral home representative and supervise the GBF staff for the event. They will ensure that the proper protocols and practices during the service are consistent with GBF’s service and associated activities. (Not required if the officiating minister is a member of GBF).

SOUND TECHNICIAN: The use of sound and/or video equipment and the services of a technician may be scheduled through the admin. office. Fees are required to be paid in advance for all events scheduled and are required for the use of GBF’s sound/video equipment. Only GBF Approved Technicians are allowed to operate the sound/video equipment at any time.

CUSTODIAN: A designated custodian will be on hand to ensure that the facility is ready for the service. Responsibilities will be to ensure the whole facility is clean, well lit, comfortable, and maintained before, during and after the service as well as during associated activities. The custodian will, if needed, set up the rooms for repast/refreshments with tables, chairs and trash receptacles. He will empty trash as needed and be on standby to assist cleanup of spills as they occur. He will ensure that the restrooms are adequately stocked and maintained throughout the event.

FACILITY UTILITIES AND RESTOCKING: A set fee is in place for use of the building and its supplies during the event. This includes but is not limited to Electric/Heating/Cooling of the facility, all electronics and appliance use, and restocking of restroom supplies. Members and Non-Members are required to complete and submit a “Special Events Building Rental Agreement Policies & Forms” to the Staff’s Director of Operation for approval.

PASTORAL SERVICES TO MEMBERS OF OTHER CONGREGATIONS CONT’D

If GBF’s pastor/minister is asked to provide pastoral services for members of other congregations, GBF’s pastor/minister will contact the clergy of the church in which the person held membership before providing the service. If the request for pastoral service involves an individual who has had conflicts with his pastor or congregation, the immediate family will be urged to resolve the difficulty prior to receiving GBF’s pastoral services.

7. VISITING PASTOR’S PROTOCOL

Most visiting pastors are aware that there are many doctrinal differences within various denominations on primarily secondary matters. However, the joy is in knowing that we are able to agree upon the essential truths of our Christian faith. Previous guest pastors/ministers have found it helpful to review Our Statement of Faith (under About Us) on our website (gbfofantioch.org) prior to their visit with us to ensure they respect the view of the house.

8. STRUCTURE OF THE FUNERAL/HOMEGOING SERVICE

A funeral/homegoing/memorial service held at GBF is a service of worship, celebrating the deceased’s life and the promise of eternal life through Jesus Christ. Accordingly, all parts of the service are to be consistent with the present worship practices of GBF.

9. A TIME OF WORSHIP

In GBF’s tradition, a funeral/homegoing/memorial service is considered a service of worship, and it should be approached with the dignity and joyful celebration accorded worship. A typical order of worship will include: prelude a and postlude of sacred music; hymns and songs of praise and faith; scripture reading from the Old and New Testaments, a message—which expresses thanksgiving to God for the life of the deceased and reminds all of Christ’s resurrection and promise of eternal life; reflections about the dearly departed; prayers of intercession and thanksgiving; and a benediction.

In consultation with the pastor, other elements, such as poems from family members and friends and a five minute video presentation may be included in the service. The officiating pastor shall make and approve the final determination on the elements of worship (see page 16 & 17 order of service).
**Graveside Rites (approx. 10 minutes or less) will include:**
- Reading of Scripture
- Committal of Body
- Final Prayer/Benediction

10. **MUSIC FOR SERVICES**
Normally, GBF's musicians can play at all funeral/homegoing/memorial services at the church, as they are familiar with the instruments. If the musician is unavailable for the service, they will make a reasonable effort to provide a suitable replacement. In cases where an outside pianist is desired, permission must be secured from the Senior Pastor as well as the Director of Music. Additional musicians or soloists may be utilized. Please note that the use of taped music or pre-recorded accompaniments is strongly discouraged. All musicians should be compensated for their assistance at the service.

Music performed at a Christian service is understood as an act of worship, offered to God in devotion, thanksgiving and praise. Therefore, all music used during the service (including prelude and postlude) must be sacred in nature and approved by the Senior Pastor and the Director of Music. The pastor/minister will consult with the family regarding special requests for music to be used during the service.

11. **VIDEO PRESENTATIONS**
Video Presentations must be submitted to the church office 48 hours prior to the Funeral Service for review. The video should only reflect the Christian aspect of the deceased’s life. If it is determined that this part of the policy was not followed, the video will not be played and no further notice will be given. All presentations should not exceed five minutes in length.

12. **SERVICES BY FRATERNAL ORDERS, TEAMS AND CIVIC GROUPS, ETC.**
Such honors are not considered part of Christian worship. Therefore, services by fraternal orders, lodges, veterans groups or other organizations are not appropriate at any GBF funeral service. If they are held, they are to be done at the graveside immediately after religious rites have been completed, or at the repast as long as it is not at GBF facilities. If the service is a memorial service they should be limited to the funeral home or graveside, and must be coordinated with the Senior Pastor prior to the service.

*Please no smoking, drinking alcohol, drugs of any kind or filthy language on church property. Remember you are on holy grounds. “...place where you stand is holy ground” Exodus 3:5.*

**NON-GBF MEMBER ONLY/FUNERAL SERVICES**
GBF as a policy does not charge for it facility use or basic services for non-profit usage, however, we found it necessary to recover direct expenses for the following.

For all non-members, an expense reimbursement will be assessed. Those who have been members of GBF in the past but now are considered inactive members (according to our Church constitution and have not supported the church in attendance, service nor financial contribution within the past 12 months) will be assessed the non-member Expense Reimbursement Policy. Assessments are payable by cash or check made payable to GBF prior to any advertisement of the funeral location.

Full payment must be submitted within one business week of the service date either by personal check, cashier check or money order or credit card in the full amount.

**THE CHURCH SERVICES CAN INCLUDE THE FOLLOWING:**

**OFFICIATING MINISTER**
The officiating minister may be a GBF minister or a guest minister who is a minister in good standing with his church, of like faith, who will be in charge of the pulpit, direct the funeral home representatives, and meet with the family prior to the service for counseling, direction and prayer. They will also ensure that the service proceeds as planned according to the approved order of service and associated activities (including audio visual and musical needs). They will be responsible for the eulogizer of the deceased; but will ensure that the proper protocols and practices during the service are consistent with GBF’s stated faith requirements. The Officiating minister will, if conditions dictate, Conduct the graveside service at the cemetery. After the service, the Officiating minister may designate another associate minister as supervisor over the remaining activities until the family’s completion of the facilities.
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SOUND TECHNICIAN

The sound technician will be responsible for all the audio needs for the services and will control the sound board, conduct microphones checks, and prepare all designated speakers with microphones as needed. The sound technicians is able to operate the visual equipment for minimal needs; however, there may be times when an assistant is provided to perform additional tasks. The sound technician and assistant will be on hand around 30 minutes prior to the service scheduled starting time and will remain throughout the service.

VIDEO TECHNICIAN

The video technician will be responsible for set-up and operation of all video equipment. The video technician will be on hand around 30 minutes prior to the service scheduled starting time and will remain throughout the service.

CUSTODIAN

A designated custodian will be on hand to ensure that the facility is ready for the service. The responsibilities will be to ensure the whole facility is clean, well lit, comfortable, and maintained before, during and after the service as well as during associated activities. The custodian will, if needed, set up the rooms for repast/refreshments with tables, chairs and trash receptacles. He will empty trash as needed and be on standby to assist cleanup of spills as they occur. He will ensure that the restrooms are adequately stocked and maintained throughout the event.

DECORATIONS

Families may wish to display the deceased’s remains, as well as certain mementos or photographs of the deceased and his/her family. The following guidelines would be applicable in these situations:

- Any displays or pictures must be appropriate to a worship setting.
- No nails, tacks, staples or screws shall be put in the walls or attached to the pews.
- All decorations must be removed within 12 hours of the conclusion of the service.
- No furniture shall be removed from the church building.

FLOWERS

Only fresh cut flowers and planters may be used in the sanctuary. Flowers “cannot” be left for use on the altar for Sunday worship services. Contact the church office for more information.

CREMATION/CASKET

Cremation is an appropriate alternative for Christians. However, the order of worship and committal services will remain the same in the cases of cremation, with the exception that the committal may take place on a different date from the service in the church, or can still take place at the conclusion of the service.

The casket/remains of the deceased may be present for the services, and shall arrive at the church at least 45 minutes prior to the announced start time of the funeral service. In order that worship may focus on God, and upon the gift of resurrection, rather than upon the earthly remains of the deceased, we recommend the casket be closed during the service. Or possibly have it open at the beginning/prior to the services, rather then at the end of services; thus keeping the focus on worshipping God.

NURSERY

Under normal conditions, the church does not provide a nursery for funeral services. Our nursery cannot be utilized unless a trained GBF nursery worker is present.

PARKING / TRAFFIC ASSISTANCE

Parking assistance is generally provided by the funeral home.
The church does not have any resources to assist in traffic control on city streets or highways. We ask that all participants at the service park in designated parking stalls and not double park or take marked parking stalls (e.g. Pastor, First Lady, Staff, etc.).

18. Bulletins

Bulletins are to be given out during the services; the original will be prepared by the church office if we have been given that task. The church can assist the family in planning the funeral service and the layout of the program (Only one family member will be authorized to recommend changes to the program). The cost of bulletin programs will be the sole responsibility of the family.

Note: If the family elects to prepare their own bulletin program and fails to receive approval from the church office prior to printing, the Officiating GBF pastor/minister is authorized to modify the actual program in real time (during the service) at his discretion without notice to the family if the need presents itself.

19. Pictures & Photography

As the focus of Christian worship is God, it is not appropriate to display pictures of the deceased in the sanctuary during service, unless it is a memorial service (exceptions may be granted). Photo displays of the deceased are encouraged, and more appropriately placed in the reception/foyer area. Non-flash photography is permitted during the service from a stationary position behind the worshipping congregation.

20. Memorial Gifts

When death occurs, friends may wish to express their sympathy in some evident fashion. The church leadership encourages its members to recommend to friends the opportunity to make special gifts to the church or some other worthy charitable cause. Individuals may designate where their memorials gifts will be used in the church. In the event that the individual does not wish to designate the gift, the church leadership will determine where the gift could best be utilized in the church. The church leadership will draw up a list of projects suitable for memorial gifts. After these have been approved by the Senior Pastor, persons may designate contributions to a specific project (i.e. building fund or global missions, etc.)

21. Prior Funeral Arrangements

Frequently, the pastors are asked by members of the family of the deceased, if the deceased had made particular funeral arrangements prior to their time of passing. Please discuss your wishes with your family and pastors and have the complete written information kept on file in the church office. This information should be updated any time your personal situation or feelings on any of these matters change.

To everything there is a season, A time for every purpose under heaven:

1. A time to be born, And a time to die; A time to plant, And a time to pluck what is planted;
2. A time to kill, And a time to heal; A time to break down, And a time to build up;
3. A time to weep, And a time to laugh; A time to mourn, And a time to dance;
4. A time to cast away stones, And a time to gather stones; A time to embrace, And a time to refrain from embracing;
5. A time to gain, And a time to lose; A time to keep, And a time to throw away;
6. A time to tear, And a time to sew; A time to keep silence, And a time to speak;
7. A time to love, And a time to hate; A time of war, And a time of peace. (Ecclesiastes 3:1-8 ~ NKJV)

Expense Reimbursement Policy

Statement of Intent for Facility Usage

Here at GBF we recognize the importance of first serving the families of members and non-members during their time of bereavement for loved ones and therefore put forth this Expense Reimbursement Policy for facility and service use:

GBF Members Only Funeral/Homegoing Services

If the deceased or a member of their immediate family (parent, step-parent, child, step-child or spouse) is an active member of GBF according to our Church constitution, completed their New Member’s Classes and are members in good standing within the past 12 months, there are membership fees for the use of the church facilities or basic services (See Building Use Fees on Page 15).

For all other individuals, additional expense reimbursement may be assessed. Those who have been members of GBF in the past but now are considered inactive members will be assessed according to the non-member Expense Reimbursement Policy. (See Page 13, Non-GBF Member Only-Funeral Services)

The church services can include the following staff:

Officiating Minister