
RECEPTIONS

We have the McKinnon Hall that could be used for a reception. This room must be requested when you submit your completed Special Events Building Rental Agreement.

REHERSALS

Rehearsal times must be requested when you submit your completed Special Events Building Rental Agreement. The rehearsal is generally scheduled on the evening prior to the wedding.

The Office Staff will contact you one month before the rehearsal to confirm the details of your wedding. The bride and groom are responsible to select the wedding party and have the wedding party at the rehearsal on time. In the event the wedding party is not present at the set time for rehearsal; the rehearsal will take place with those that are present.

Remember you have rented the facility for only a set period of time. If you anticipate members of the party being excessively late, then we recommend that you add additional rehearsal time.

If the bride and groom choose to add an additional rehearsal time for those that were late or not present at the original rehearsal, a set fee of \$100.00 per hour is to be paid at the time of scheduling the new rehearsal time.

For weddings taking place at the church please understand that the rehearsal is not for the purpose of decorating the sanctuary. Decorating should be planned in advance and scheduled when you submit your Special Events Building Rental Agreement.



FLORIST

Your selection of flowers, plants and candles will add beauty and festivity to your wedding. You will want to discuss the following information and policies with your florist.

1. All candles used for the wedding must be "dripless".
2. Aisle candles are not permitted.
3. Bows on the chairs are permitted, but must be attached with florist hooks.
4. Arrangements for floral deliveries should be discussed with the Office Staff.
 - ◆ It is important to realize that floral deliveries need to be arranged early since adequate time is needed to allow for set-up.
 - ◆ Specific arrangements should be made with the Florist to pick-up rented articles will be a \$50.00 disposable fee for any items left from the wedding.
5. All floral arrangements must be self-contained so that absolutely no water will leak out or spill onto our carpets.



Grace Bible Fellowship Of Antioch



Wedding Handbook



3415 Oakley Road
Antioch, CA 94509
(925) 522-2017

Website:

www.gbfofantioch.org

FROM GBF

Congratulations on your decision to marry. Marriage is one of the most honorable institutions designed by God, and we trust that this will be one of the most joyous occasions of your life.

Because marriage is such a crucial decision for two individuals, the pastors of Grace Bible Fellowship of Antioch (GBF) have specific guidelines to follow before committing to officiating a wedding ceremony. Our purpose as a church is to give guidance in spiritual issues and to direct people in ways that are pleasing to the Lord. The guidance we give comes from a strong emphasis on following the instructions given in the Bible concerning the joining of a man and a woman in Holy matrimony.

"Haven't you read," he replied, "that at the beginning the Creator 'made them male and female, and said, 'For this reason a man will leave his father and mother and be united to his wife, and the two will become one flesh? So they are no longer two, but one flesh. Therefore what God has joined together, let no one separate.'" Matthews 19:4-6 (NIV)

HEALTHY BIBLICAL MARRIAGE

We believe three factors are vitally important as the basis for a healthy, biblical marriage relationship. These factors are:

1. Scripture teaches us that a couple should be committed to Christ and the biblical model of a Godly marriage relationship. "Wives, submit yourselves to your own husbands as you do to the Lord.

HEALTHY & BIBLICAL MARRIAGE

"For the husband is the head of the wife as Christ is the head of the church, his body, of which he is the Savior. Now as the church submits to Christ, so also wives should submit to their husbands in everything. Husbands, love your wives, just as Christ loved the church and gave himself up for her to make her holy, cleansing her by the washing with water through the word.

2. A couple seeking to be united in marriage by a minister of this church should be currently abstaining from sexual relations and/or cohabitation for a time prior to their marriage ceremony. "Marriage should be honored by all, and the marriage bed kept pure, for God will judge the adulterer and all the sexually immoral." Hebrew 13:4 (NIV)

3. A couple should have a specific course of premarital counseling which they successfully complete prior to entering into marriage. "Suppose one of you wants to build a tower. Won't you first sit down and estimate the cost to see if you have enough money to complete it?" Luke 14:28 (NIV)

CLERY

A member of the pastoral staff of GBF must be present at all ceremonies hosted at our church.

COUNSELING

The Senior Pastor requires that the bride and groom attend a GBF Premarital/Marriage Counseling Conference before the ceremony or an equivalent type of meeting. Please call the church administrative offices to get the date of the next conference. The bride and groom are also encouraged that if they are not attending another church, that they attend services at GBF during the interim before the wedding.

FACILITIES UTILITIES AND RESTOCKING

A set fee is in place for use of the church and its supplies during the ceremony. This includes but is not limited to Electric/ Heating/Cooling of the facility, all electronics and appliances usage, and restocking of restroom supplies. Members and Non-Members are required to complete and submit a Events Building Rental Agreement to the Staff's Administrative Office for approval.

COLLECTIONS OF UTILITY USAGE FEES

Here at GBF, it is our desire for your wedding ceremony to proceed in a respectful and orderly manner.

Therefore, we require that all agreed upon facility fees be paid in full, three (3) business days prior to the actual wedding date. The acceptable ways of fulfilling this requirement are as follows:

1. Money Order
2. Check/Cashier's Check: Minimum 5 business days prior.
3. Credit Card: Go through Administrative Offices 3415 Oakley Drive, Antioch CA

Failure to abide by this policy requirement, in the specified time and method described above, will be considered a willful cancellation of any verbal or written request/agreement for the use of the facility at GBF.

This failure will also be an indication that the wedding will be held elsewhere and no further notice will be required on behalf of the GBF Staff.

GBF will not be held responsible for damages of any kind, including but not limited to, whether they are perceived, actual, emotional, expressed or non-expressed, known or unknown, incurred by the bride and groom for failing to adhere to the aforementioned GBF Policies. *"But everything should be done in a fitting and orderly way."* 1 Corinthians 14:40 (NIV)